

VILLAGE OF UNION

MEETING MINUTES

March 10, 2010

The Union Village Board met in regular session on March 10, 2010. The meeting was called to order at 7:00 p.m. at the ALA Hall. The Open Meeting Laws were displayed. **On roll call:** T. McClane, J. McClane, Chipman, Brown and Kahland arrived at 7:01.

One and Six Year Street Plan Public Hearing opened by J. McClane at 7:05. 2nd by Brown. Dave Taladay, Union Street Superintendent, was present to hold hearing. Mr. Taladay briefed that the 1 and 6 year Street program is required in order for us to receive distribution of Gas Tax Funds, Motor Vehicle Registration Fees and Motor Vehicle Sales Tax which provides additional funds to municipalities for street and related maintenance and construction. In order to qualify for these funds, the Village must prepare One (1) and Six (6) Year Programs for street improvements, conduct a local public hearing and submit the results to the State Board of Public Roads Classifications and Standards.

J. McClane motioned to adopt Resolution 2010-001 One and Six Year for Streets, 2nd by Kahland. By roll, Trustee votes are as follows: T. McClane – Aye, Chipman – Aye, J. McClane – Aye, Kahland-Aye and Brown- Aye. Motion approved. The Village Clerk and Taladay to prepare and submit documentation to NDOR.

Minutes of previous meeting were reviewed. Chipman motioned to approve previous meeting minutes with a correction that illegal be changed to unethical in paragraph 1 of correspondence. 2nd by Brown. Trustee votes are as follows: T. McClane – Aye, Chipman – Aye, J. McClane – Aye, Kahland-Aye and Brown- Aye. Motion approved.

Claims and Accounts were presented with the addition of the loans that are paid by electronic funds transfer each month and sales tax due prior to meeting. Noted accounts were discussed for payment. Chipman requested that accounts receivable be listed and briefed at board meetings. Clerk replied that the treasurer's report will be included in the meeting proceedings once the audit is completed. Chipman made a motion to approve payment of listed accounts. 2nd

by Kahland. By roll, Trustee votes are as follows: T. McClane – Aye, Chipman – Aye, J. McClane – Aye, Kahland-Aye and Brown- Aye. Motion approved.

CLAIMS & ACCOUNTS

MAR 10, 2010

NPPD FIREBARN*

\$ 57.97

AREA LIGHT RENTAL

\$ 2076

BALLFIELD**

\$ 40.00

WATER PUMP

\$ 443.62

FIREBARN (TOWN BLDG)

\$ 44.60

NEW TOWER (WATER)

\$ 17.89

TRAFFIC LIGHT

\$ 17.89

AREA LIGHT RENTAL

\$ 9.21

STREETLIGHTS

\$ 435.52

NEW SEWER PUMP

\$ 136.36

ALA HALL

\$ 46.57

DHHS

\$ 94.00 WATER CERTIFICATION FEE

WINDSTREAM OFFICE

\$ 65.74

WINDSTREAM FIRE

\$ 87.53

MELISSA HANSEN

\$ 600.27 JAN SALARY

NE MUNICIPAL CLERK INST

\$ 400.00 CLERK ACADEMY TUITION

COLUMBUS TELEGRAM

\$ 22.25 MAINTENANCE AD

NE DEPT. OF REVENUE

\$ 104.95 SALES TAXES (Pd. Check 9698 FEB 16)

JOHNSON'S

\$ 19.25 RESCUE SQUAD

ALLIED RECYCLING

\$ 1248.75 Monthly Trash Service

LOAN

\$ 618.44 LOAN FOR SEWER BOND

LOAN

\$ 265.64 RESCUE SQUAD

EMS BILLING

\$ 177.92 FEE FOR EMT COLLECTIONS

STEVE MCWHA

\$ 653.62 JAN SALARY

Correspondence: The Keeping Nebraska Beautiful organization sent information on the 2010 Great American Cleanup which was distributed to Park Board and NCIP Leaders. League of Nebraska Municipalities sent information on the newly proposed EPA standard. Sentor Nelson's office is gathering information on our IRS situation. Angie Minihan has turned over 9 years of Village legal files. Emergency Management sent notification of briefings on the disaster declaration for Snow Emergency in NE. T. McClane is to attend in the clerk's absence. SSA sent paperwork to fill out to reconcile our W2/W3 accounts. The reason for the discrepancy is that the tax documents for the 3rd quarter from 2009 have not been processed yet. Ball Insurance is requesting information for renewal of our Public Entity Pack (Village Liability Insurance Policy). Clerk is gathering information at this time.

The Clerk's Report:

The IRS has assigned us an agent to collect our debt. They have requested we pay our debt in full. Because we are unable to pay our debt in full at this time, the IRS has placed a tax lien against the village. The clerk is preparing documentation due to the IRS office by April 1, 2010 so they can determine how we are to proceed with debt repayment.

The Village Board welcomed our new hires for the Village Maintenance positions. Steve Heyen and Don Douglass have been hired part-time to take care of the Village's maintenance needs. They started training with Steve McWha the week of March 8, 2010.

The clerk received a call from the State Auditor's Office. They have received resident complaints about the disappearance of the Village sinking fund and the lack of filing quarterly payroll withholding reports and payment of withholding taxes. The clerk is providing information to the State Auditor's office on these situations.

The Village's Audit Waiver has not been completed yet. Ric Ortmeier's office has stated that they will be starting it on or around March 12, 2010.

The Village is working on the documentation to support emergency reimbursement for Snow Removal budget shortfalls.

The Village Managers report was given by McWha. He reported that the village used 726,720 gallons of water the month of February averaging 26,000 gallons per day. The lift station ran for 84.5 hours, around 3.02 hours per day. Water tests were fine. Pesticide tests were done, awaiting results. Our sample site plan and emergency contacts list have been submitted to DHHS. Paperwork for Complete Retention Permit is not completed but is in progress. Part-time maintenance crew has trained for 2 hours, and are scheduled to train for four more hours in the next week. McWha needs the board to designate a new Water Operator in Charge by the end of the month.

Fire and Rescue reported 1 fire call and 2 fire and rescue calls since last meeting. Louise briefed that the volunteer rescue squad is trying to cut costs and are in dire need of donations. When the squad brings a patient into an emergency room, the linens are taken with the patient and many times are not returned. The Rescue squad needs twin fitted sheets and blankets and are requesting donations for new or used.

The Union Rural Fire Board has requested we replace our tanker.

Bay lights have been replaced and old lights need to be brought to the trash dumpster.

The Volunteer Fire and Rescue's First Pancake Feed of the year is to be held on Memorial Day.

Fire and Rescue's Workman's comp audit is not required due to the fact that no wages are paid. Forms have been submitted to Continental Western.

EMS Billing needs to know if the Village wants to raise their service rates. The Chairman plans to get with Rob Kennedy for advice.

The heavy snow and machinery has damaged the entrance to the UVFR parking area and access to the fire bays. The area needs patching.

The Parks and Recreation Committee had nothing to report.

Old Business

NCIP Update

The leadership group meets on Thursday nights starting promptly at 7pm in the ALA Hall and ending promptly at 8pm. The past two weeks participation has been between 20 – 35 attendees. Participants are learning leadership skills and project planning processes.

New Business

The recycle trailer arrived on March 5th. Beaver Lake crew advised that they think the entry to our recycling lot is too steep and that it may affect the trailer. Butch Hardbarger has volunteered to use his pickup to dump the trailer at Star Fiber in Omaha and deliver it to the Murray community by March 12th so it can be in place, as scheduled, for March 13th.

Chipman made a motion to adjourn at 8:46 pm. 2nd by J. McClane. By roll, Trustee votes are as follows: T. McClane – Aye, Chipman – Aye, J. McClane – Aye, Kahland-Aye and Brown-Aye. Motion approved.

The next regular board meeting is scheduled for April 14, 2010 at 7:00 pm at the ALA Hall.

Terry McClane

Chairman